



MEMORANDUM

TO: Mayor and City Council
FROM: June W. Catalano, City Manager
DATE: May 19, 2011
SUBJECT: **WEEKLY UPDATES**

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Building Division

- Pleasant Hill Recreation and Park District Community Center (320 Civic Drive) – Building staff has been requested to meet with the Dahlin Group to answer some concerns with regards to the demolition and design portion of the project.
- Best Buy Retail Center (2350 A Buskirk Avenue) – The new Buy Buy Baby tenant improvements are 85% complete. The racking and shelving are in the beginning stages.
- Pleasant Hill Shopping Center (556 Contra Costa Boulevard) – The Ross Dress For Less tenant improvements are 90 % complete on the interior, and the exterior frame and sheathing are underway.

Engineering Division

- Oak Park Boulevard/Patterson Boulevard Intersection Improvement Project Update – The Oak Park Boulevard/Patterson Boulevard Intersection Improvement Project is currently going through the public advertising and competitive bidding process and is on schedule to be awarded for construction in June. Public noticing for the project bid materials is being done through the City website, Contra Costa Times and the various Builders Exchanges. The bid opening for the project is scheduled for June 1st. The project will install a new and upgraded signal system, including new storm drain, sidewalk and ADA improvements near the intersection.
- Hook Avenue Gas Main Replacement – Staff has issued an encroachment permit for Pacific Gas and Electric (PG&E) to replace 125 feet of 2-inch diameter and 854 feet

of 0.5-inch diameter gas lines along Hook Avenue from Oak Park Boulevard to Pleasant Valley Drive. PG&E has identified approximately 15 gas services that will be replaced as part of this work. PG&E will be using their local gas construction division to perform the work. Most work will be done by open cut trenching to install the new gas pipes. The work on this street was identified within PG&E's ongoing gas system upgrades program. Additionally, PG&E will notify effected local residents prior to beginning construction. Motorists should be aware that the construction work will cause traffic delays at times.

- Encroachment Permits Underway

- Private

- *Streamline Plumbing, Inc.* – Replace sewer lateral at 332 Nancy Lane
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- *Repair Concrete Solutions* – Repair sidewalk at 511 Kiki Drive
- *Repair Concrete Solutions* – Repair sidewalk at 517 Kiki Drive
- *Advanced Trenchless* – Replace sewer lateral at 777 Duke Circle

Maintenance Division

- Paint Spill – Staff responded to a paint spill cleanup which included a granite counter top that had been dropped on Monument Boulevard just east of Marcia Drive and in front of the Cresco Rental Store.
- Trees – Staff removed two dead Black Pines on Coggins Drive and a dead Liquid Amber on Cleaveland Road. Once the areas have been approved by USA North, the stumps will be removed and trees replaced.
- Landscaping – Staff applied 25 yards of mulch to the Grayson Road roadside along the approach into the Grayson Woods complex. Several new plants will be planted to further enhance the appearance.

Planning Division

- **Planning Commission**

- No meeting scheduled.

- **Zoning Administrator**

- No meeting scheduled.

- **Architectural Review Commission**

Tehrani New Single-Family Residence (2913 Putnam Boulevard) – Public hearing to consider approval of a new two-story single family residence with 3,682 square feet of living area and a 526-square-foot attached garage. Two people spoke on the project request, one in favor and one against.

Action: The Commission continued the item to a date uncertain to allow the applicant time to modify the proposed design of the residence based on the input and direction provided by the Commission.

Appeal Period: None since the item was continued.

The Futon Shop Signage (548 Contra Costa Boulevard) – Hearing to consider approval of a Sign Permit for installation of green, internally-illuminated, channel letters for a new tenant, where the existing master sign program (MSP) for the site provides that all signs be constructed of red letters (the proposed sign would be the only sign constructed of green letters at the site). No one spoke on this item.

Action: The Commission approved the request with modifications to reduce the number of different font styles in the sign and remove a secondary logo within the sign text.

Appeal Period: The appeal period will end on Tuesday, May 31, 2011, at 5:00 pm.

- **Code Compliance**

Selected highlights of weekly activity:

Shopping Cart Services – Staff contacted retail store personnel about their cart pickup services. One service is now collecting six times a week, and another will be collecting four times a week.

Abatement – Due to several complaints and subsequent investigation, a major abatement on a residential property has been initiated in the Hoover Avenue area.

Panhandlers – Contact was made with local merchants to address concerns related to panhandlers.

Number of Tasks Made This Week – 86 (including 37 investigations, four assists of other departments, ten sector patrols and various miscellaneous activities, such as phone calls, emails, courtesy notices, investigations, site visits, area patrols, internal requests for service and attendance at training sessions).