



Diablo Vista Water System

MEETING OF THE ADVISORY BOARD

Tuesday, March 23, 2021

5:00 p.m.

VIA TELECONFERENCING

Gaston Habets, Chair	Board Members Steve Zalewski	Phil Williamson
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Agenda

Please note that due to the Contra Costa Health Services and State of California Shelter in Place Orders, options for observing the DVWS meetings and for submitting communication regarding the meetings have changed. The DVWS Board will participate remotely via teleconferencing.

Public Communication:

The public may comment on any item of this agenda by:

- 1) Emailing comments to dvws.dispatcher@gmail.com
- 2) Recording a voicemail up to 3 minutes long at (925) 383-2233

Written comments received via email up to 1 hour prior to the meeting will be provided to the DVWS Board before the meeting. Voicemails received up to 1 hour prior to the meeting regarding agenda items will be played during the public comment portion of the meeting up to 3 minutes.

- 3) Make a comment during the meeting:

Speakers are encouraged to call 10 minutes before the meeting due to a live-streaming lag-time, and will be placed on hold until the Public Comment period.

Comments are limited to three minutes per speaker. To participate in the teleconferenced meeting, you may call by phone to share your comments live at (925) 383-2233.

DVWS Board will accept, but not discuss comments. When it is your turn to speak, the DVWS Secretary will invite you. You must mute your speakers if you are streaming live or there will be feedback during the meeting.

We ask that when you call, you:

- 1) Try to be in a room or space without a lot of background noise.
- 2) Make sure you have a strong cell phone signal if calling in from a cell phone.
- 3) Do not call in while driving.
- 4) State your name and identify what agenda item you're commenting on.

The Diablo Vista Water System Board Meeting will be broadcasted live on Youtube. You may visit Youtube using the web link: www.pleasanthillca.org/dvwsmeeting

If, due to a disability, a reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 4 hours in advance of the meeting at (925) 671-5221 or via California Relay at 711.

ROLL CALL

PUBLIC COMMENT

Voicemails received up to 1 hour prior to the meeting regarding agenda items will be played during the public comment portion of the meeting for up to 3 minutes.

CONSENT ITEMS:

1. Approve the December 15, 2020 Advisory Board meeting minutes and the January 26, 2021 Special Meeting of the Advisory Board minutes.

DISCUSSION ITEMS

1. The City Council approved a salary increase proposal for DVWS staff on March 15, 2021. Review the new salary structure and recommendations from Budget Committee meeting.
2. Review Fund 81 (Operating Fund) and Fund 82 (Capital Fund) balances and multi-year projections.
3. Review 5-year Capital Improvement Plan project priorities.
4. Update of Phase 2 status, budget needs and options for funding in 2022.
5. Review existing customer rates and potential options and analysis to increase rates in the future and steps to implementing a rate increase.
6. Review adjusted FRACTA proposal including request for \$9,995 in funding to complete an analysis of the overall viability of DVWS.
7. Discuss upcoming training provided by City.

ADMINISTRATIVE ITEMS

1. Review the maintenance and operational needs of the system including the potential spring start-up date, staff availability for the spring season and required repairs on Boyd Road and Roberta Avenue.
2. Discuss the potential date for the distribution and content of the annual newsletter.
3. Review the number and nature of calls received by the dispatcher for the period of December 16th, 2020 to date.
4. Approve the Advisory Board meeting stipend distribution.

OTHER BUSINESS

Next regularly scheduled meeting is June 15, 2021 at 5pm.

ADJOURNMENT