MINUTES OF THE
REGULAR MEETING – CITY COUNCIL
December 4, 2017

MAYOR HARRIS called a regular meeting of the City Council to order at 7:30 p.m. in the Council Chambers, 100 Gregory Lane, Pleasant Hill, CA 94523, complete proceedings of which were electronically recorded. The meeting agenda was posted on the outdoor bulletin board at the above address on November 28, 2017 by Deputy City Clerk Juanita Davalos.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
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<tbody>
<tr>
<td>Michael G. Harris</td>
<td>Mayor</td>
<td>Present</td>
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<tr>
<td>Timothy M. Flaherty</td>
<td>Vice Mayor</td>
<td>Present</td>
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<tr>
<td>Ken Carlson</td>
<td>Councilmember</td>
<td>Present</td>
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<tr>
<td>Sue Noack</td>
<td>Councilmember</td>
<td>Present</td>
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<tr>
<td>Matthew Rinn</td>
<td>Councilmember</td>
<td>Present</td>
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3. PRESENTATIONS

3.1. PRESENTATION of the President's Volunteer Service Award to Pleasant Hill Students

MAYOR HARRIS and MARY GRAY, JOANN JACOBS and KELLY ST. GERMAIN, Commissioners, Pleasant Hill Education Commission, presented the President's Volunteer Service Award to twelve Pleasant Hill students.

3.2. PRESENTATION of Annual Report on the Activities of the Education Commission by Commission Chair Mary Gray

MARY GRAY, Chairperson, Pleasant Hill Education Commission, introduced members of the Commission. Ms. Gray delivered a presentation which reported on programs and events organized by the Commission. She expressed appreciation to the Commissioners who organized various events. Ms. Gray reported that the Commission has a newsletter with over 900 subscribers. She also expressed her appreciation to volunteers and to Martin Nelis as the staff liaison.

3.3. PRESENTATION of Annual Report on the Activities of the Commission on Aging by Commission Chair Kathy Arras

KATHY ARRAS, Chairperson, Pleasant Hill Commission on Aging, introduced the Commissioners. Ms. Arras reported on events organized by the Commission, which supports the senior population. She described the concerns expressed by seniors from focus groups. Ms. Arras explained that the Commission has partnered with other stakeholders to sponsor various events and the publication of a Senior Discount Business Directory. MAYOR HARRIS thanked Ms. Arras and the Commission. Ms. Arras introduced Danielle Habr and thanked her for her work as the staff liaison.
3.4. ACKNOWLEDGMENT of Coan Stockett as Honorary Mayor for a Day
Mayor Harris introduced Coan Stockett as Mayor for a Day and presented him with Pleasant Hill souvenirs. Mr. Stockett introduced members his family that were in the audience.

4. CITY MANAGER COMMENTS
JUNE CATALANO, City Manager, reported on:

- the 10th Annual Light Up the Night was held on November 29, 2017; and
- students from Sequoia Elementary School to visit Pleasant Hill City Hall on December 8, 2017 and December 14, 2017 to assist with trimming the Christmas tree.

5. COUNCIL ANNOUNCEMENTS AND REPORTS
5.1. REPORTS from Councilmembers on Meetings or Conferences Attended at City Expense
None

5.2. ANNOUNCEMENTS from Councilmembers
MAYOR HARRIS and COUNCILMEMBERS CARLSON, NOACK and RINN reported their attendance at the focus groups and Town Hall meeting concerning the Pleasant Hill Library, and at Light Up the Night.

MAYOR HARRIS reported his attendance at the City of Pleasant Hill employee appreciation and holiday luncheon.

6. PUBLIC COMMENT
MAYOR HARRIS opened public comment.

DAVID EKLOVE, Pleasant Hill, commented that due to the construction of CarMax area, residents are unable to access the buttons for the traffic signals and requested that changes be made by the contractor. Mr. Eklove expressed his concerns regarding the speeding in the area and requested that steps be taken to reduce the speed. MAYOR HARRIS requested that staff look into Mr. Eklove's concerns.

JORDAN PATTON and ISABELLA CAPIRO, nursing students at Samuel Merritt University and residents of Pleasant Hill, expressed their wish to continue the conversation about improving access to fall prevention classes for senior citizens. Ms. Patton and Ms. Capiro explained the detriment to seniors as a result of falls. MAYOR HARRIS expressed his appreciation to Ms. Patton and Ms. Capiro.

DEBBIE TOTH, Choice in Aging, expressed her appreciation for Lorna Van Ackeren for her work on the Pleasant Hill Commission on Aging. Ms. Toth also thanked the City for its commitment to the aging population. She expressed the need for additional low income senior housing in the City.
MAYOR HARRIS closed public comment.

7. **CONSENT CALENDAR**

Motion (Carlson/Flaherty) to Approve all consent items, carried as follows:

AYES: Carlson, Flaherty, Noack, Rinn, Harris

7.1. Approve Checks Dated: November 10, 2017 and November 17, 2017

7.2. Adopt Resolution No. 80-17 Accepting Bid and Awarding a Construction Contract for the Diablo Vista Water System, Phase 1 – Water Main Replacement Project No. 05-17, and Authorizing the City Manager to Execute the Construction Contract with Stoloski & Gonzalez, Inc., and Allocation Of FY17/18 Secured Property Tax From Fund 81 into Fund 82

8. **ADMINISTRATION AND FINANCE**

None

9. **OTHER**

9.1. Adopt Urgency Interim Zoning Ordinance No. 919 to Establish a Temporary Moratorium on Medical and Adult-Use Commercial Cannabis Uses

JANET COLESON, City Attorney, reported on the necessity to vote on the interim zoning ordinance to establish a 45 day temporary moratorium on medical and adult-use commercial cannabis uses due to time constraints. Ms. Coleson explained the effects of the temporary moratorium.

MAYOR HARRIS inquired as to the various deadlines concerning cannabis regulation in local jurisdictions.

MS. COLESON explained the different time blocks and noted that the moratorium could stay in effect for approximately two years.

VICE MAYOR FLAHERTY asked about the regulations promulgated by three State agencies concerning cannabis regulation and asked if staff could prepare a summary of those regulations by the January 8, 2018 City Council meeting.

MS. COLESON replied that staff is currently reviewing the State regulations and noted that the moratorium is necessary for the City to retain jurisdiction to regulate commercial cannabis sales.

MAYOR HARRIS opened public comment.

There was no public comment.

MAYOR HARRIS closed public comment.
MS. COLESON commented that there would be an exception for delivery from outside of the City to residents of Pleasant Hill for medical cannabis. She noted that delivery of medical cannabis from inside Pleasant Hill to another Pleasant Hill resident would be in violation of the moratorium. Ms. Coleson stated that outside cannabis delivery services should be licensed and have their presence known to the Pleasant Hill Police Department.

MAYOR HARRIS stated that he opposes the sales of medical and commercial cannabis, but would support a moratorium.

**Motion (Flaherty/Noack) to Adopt** Urgency Interim Zoning Ordinance No. 919 to establish a temporary moratorium on medical and adult-use commercial cannabis uses, carried as follows:

**AYES:** Carlson, Flaherty, Noack, Rinn, Harris

10. **PUBLIC WORKS AND COMMUNITY DEVELOPMENT**

10.1. **Formation of a Subcommittee to Guide the Future Update of the General Plan**

MAYOR HARRIS explained that the General Plan is required to be updated on a regular basis and requested volunteers to serve on a subcommittee which would guide the updating process of the General Plan.

COUNCILMEMBERS CARLSON and NOACK volunteered to serve on the Subcommittee to Guide the Future of the General Plan.

MAYOR HARRIS acknowledged that COUNCILMEMBERS CARLSON and NOACK volunteered to serve on the Subcommittee.

COUNCILMEMBER CARLSON asked about the status of the Subcommittee.

JANET COLESON, City Attorney, explained that the Subcommittee is an ad hoc committee since it consists of two City Council members with limited jurisdiction and duration. She also explained that if additional members are appointed, then it becomes a standing committee which would be required to adhere to additional procedures.

JUNE CATALANO, City Manager, explained the purpose of forming this subcommittee and that its duration would be approximately two years.

**Motion (Flaherty/Rinn) to Appoint** Councilmembers Carlson and Noack to the subcommittee to guide the future of the general plan, carried as follows:

**AYES:** Carlson, Flaherty, Noack, Rinn, Harris
11. **ADJOURNMENT**

MAYOR HARRIS adjourned the meeting at 8:23 p.m. The next regular meeting will be held on January 8, 2017, beginning at 7:00 p.m.

CAROL W. WU, CITY CLERK