

**MEETING AGENDA
CITY OF PLEASANT HILL
ZONING ADMINISTRATOR MEETING**

**January 14, 2016
5:00 P.M.**

www.pleasanthillca.org (925) 671-5209

Public Works and Community Development Conference Room, 100 Gregory Lane, Pleasant Hill, CA 94523

Members of the audience wishing to speak on any matter are requested to fill out a card and turn it in to the Zoning Administrator. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Zoning Administrator may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Zoning Administrator after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at www.pleasant-hill.ca.us subject to staff's ability to post the documents before the meeting. An appeal of the decision or conditions of the Zoning Administrator to the Planning Commission must be filed in writing with the City within 10 calendar days of the mailed notice of decision.

Attention: A receiver with headphone or Tel Coil antenna is available from the ADA Coordinator. If, due to a disability, other reasonable accommodation is needed to participate in this meeting, please contact the ADA Coordinator 72 hours in advance of the meeting at (925) 671-5221 or via California Relay at 711.

CALL TO ORDER

PUBLIC COMMENT

The public is welcome at this time to address the Zoning Administrator on any item, with the exception of items scheduled for Public Hearing. Comments are limited to three minutes per speaker. Persons wishing to speak under this opportunity should identify themselves to the Zoning Administrator prior to the start of the meeting.

PUBLIC HEARINGS

1. PLN 15-0438 – GARDEN PARKS APARTMENTS MINOR USE PERMIT AT 2387 LISA LANE

[Memorandum](#)

[Attachment A](#) Staff Recommended Conditions of Approval and Findings
[Attachment B](#) Location Map
[Attachment C](#) Written Statement (to include Current and Proposed Staffing Plan) & Use Permit Analysis
[Attachment D](#) Planning Commission Resolution No. 06-12 Approving Use Permit PLN 11-0117
[Attachment E](#) Police Department Comments
[Attachment F](#) Public Notice

Public hearing on the request of Contra Costa Interfaith Housing, applicant, to consider Minor Use Permit PLN 15-0438. The request is for an amendment to Minor Use Permit (PLN 11-0117) approved on March 27, 2012 in accordance with Planning Commission Resolution No. 06-12. The proposed amendment would modify the previously approved operational plan at an existing transitional housing/multi-family residential facility to a supportive housing facility. More specifically, the facility is proposing to modify their staffing plan to allow the "second" overnight on-site monitor, to be an existing on-site resident such as a live-in maintenance person, who would receive back-up assistance from two live-in resident monitors. The site is located at 2387 Lisa Lane, zoned *MRH Multiple Family – High Density*. Assessor's Parcel Number: 148-010-029.

CEQA Determination: Exempt, pursuant to CEQA Guidelines Section 15061.b.3 (no possibility of adverse impact).

Project Planner: Jeff Olsen, 925-671-5206 jolsen@pleasanthillca.org

ADJOURNMENT

Adjourn to the next scheduled meeting of the Zoning Administrator on Thursday, January 28, 2016, at 5:00 P.M., in the Public Works and Community Development Conference Room, 100 Gregory Lane.