

**MEETING AGENDA  
CITY OF PLEASANT HILL PLANNING COMMISSION  
MAY 26, 2015  
7:30 PM**

Note that access to the agenda with attachments has changed.  
Please click on the link below to access the agenda with  
individual staff reports and attachments here:

[Agenda with Attachments](#)

COUNCIL CHAMBERS, 100 Gregory Lane, Pleasant Hill, CA 94523 [www.pleasanthillca.org](http://www.pleasanthillca.org) (925) 671-5209

**CHAIR: DAVID MASCARO VICE CHAIR: JAMES BONATO  
MEMBERS: ROBERT ABBOTT, BILL BANKERT, STEVE SCHRAMM, NADINE THOMAS, DIANA VAVREK**

Members of the audience wishing to speak on any matter are requested to fill out a card and turn it in to the secretary. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Planning Commission may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Commission after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at [www.pleasanthillca.org](http://www.pleasanthillca.org) subject to staff's ability to post the documents before the meeting.

All matters listed under CONSENT CALENDAR are considered by the Commission to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner prior to the time Commission votes on the motion to adopt. An appeal of the decision or conditions of the Planning Commission to the City Council must be filed with the City within ten calendar days of the date of the mailed notice of decision. No agenda item will be considered after 10:30 p.m. Remaining items will be rescheduled.

**Meeting Broadcasts:** Planning Commission meetings are recorded and broadcast on Comcast Channel 28, U-Verse Channel 99, and Astound Channel 29 on the Thursday following the Tuesday meeting at 7:30pm. In addition, a video recording of the Planning Commission meeting will also be available for viewing on the City website at [www.pleasanthillca.org](http://www.pleasanthillca.org) shortly after the meeting.

**Attention Hearing Aid Wearers:** The Council Chambers is equipped with an Assistive Listening System. A receiver with headphone or Tel Coil antenna is available from the ADA Coordinator.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**STAFF INTRODUCTIONS**

**PUBLIC COMMENT**

The public is welcome at this time to address the Planning Commission on any item, with the exception of items scheduled for Public Hearing at this meeting. Comments are limited to three minutes per speaker. Any

public comments made regarding an item pending before the Commission do not go into the public record of that item.

## MINUTES

April 14, 2015

## PUBLIC HEARINGS

### 1. MISCELLANEOUS ZONING ORDINANCE AMENDMENTS, CITY-WIDE

Public hearing to consider recommendations to the City Council for approval of miscellaneous amendments to various provisions of the zoning ordinance (Title 18 of the PHMC) as noted below:

1. Amend various sections of the Zoning Ordinance to comply with Housing Element programs related to Emergency Shelters, Definition of Family and Group Residential Uses (Transitional and Supportive Housing) – Chapter 18.15, Chapter 18.20 & 18.25, Chapter 18.140 (required to comply with State law).
2. Add Cottage Food industry provisions into the Home Occupation section of the ordinance – Section 18.20.070 (to implement changes in State law).
3. Amend provisions related to minimum lot sizes, related to subdivisions – Chapter 18.20, Chapter 18.140 (in response to Planning Commission and City Council direction).
4. Amend Chapter 18.45 pertaining to Cultural Resources to begin implementation of Planning Commission and City Council direction regarding the role and composition of the Cultural Resources Commission.
5. Amend accessory structure provisions related to recreational uses – Section 18.20.050 (in response to code enforcement related issues with these types of structures).
6. Amend and update various parking provisions to be consistent with recent Planning Commission determinations, as well as other minor modifications – Chapter 18.55 (to ensure consistency with various project related determinations and update and clarify ambiguous provisions).
7. Amend provisions in the LI – Limited Industrial zone district to begin addressing suggestions that emerged from the recent LEAP process.
8. Other amendments including clarifying measurements for trees, updating and including various use classifications, temporary use provisions, and other streamlining revisions and minor corrections – Chapter 18.15, 18.20, 18.25, 18.45, 18.50 and including other sections of the zoning ordinance (in response to direction from the Planning Commission and City Council).

CEQA Determination: Exempt pursuant to Section 15061(b).3 of the Guidelines for the Implementation of the California Environmental Quality Act (CEQA) of 1970.

Project Planner: Troy Fujimoto, 925-671-5224, tfujimoto@pleasanthillca.org

## **DISCUSSION ITEMS**

### 1. REVIEW OF PENDING PLANNING DIVISION APPLICATIONS

Staff will provide the Commission with a brief status report on active pending applications. At their discretion, Commissioners may ask questions and receive an update from staff regarding the status of any pending application.

### 2. REVIEW OF THE DRAFT AGENDA FOR REGULAR MEETING ON JUNE 9, 2015

The next meeting of the Planning Commission will be on June 9, 2015. A draft agenda for this meeting, listing the scheduled agenda items, hearings, and discussion items, was included in the agenda packet for Commissioners to review. At their discretion, Commissioners may ask questions and receive a brief description from staff regarding the agenda.

### 3. STAFF COMMUNICATIONS

Staff may provide the Commission with a brief update on matters of general interest and/or suggest topics for consideration on future agendas.

## **COMMISSIONER REPORTS AND ANNOUNCEMENTS**

1. REPORTS from Commissioners on meetings or conferences attended at City expense.
2. ANNOUNCEMENTS and comments from Commissioners.

Adjourn to a regular meeting of the Planning Commission on June 9, 2015, at 7:30 P.M., in the City Hall Council Chambers, 100 Gregory Lane.