

**MEETING AGENDA  
CITY OF PLEASANT HILL  
ZONING ADMINISTRATOR MEETING**

**May 23, 2013  
5:00 P.M.**

[www.ci.pleasant-hill.ca.gov](http://www.ci.pleasant-hill.ca.gov) (925) 671-5209

**Public Works and Community Development Conference Room**, 100 Gregory Lane, Pleasant Hill, CA 94523

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Members of the audience wishing to speak on any matter are requested to fill out a card and turn it in to the Zoning Administrator. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Zoning Administrator may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Zoning Administrator after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at [www.pleasant-hill.ca.us](http://www.pleasant-hill.ca.us) subject to staff's ability to post the documents before the meeting. An appeal of the decision or conditions of the Zoning Administrator to the Planning Commission must be filed in writing with the City within 10 calendar days of the mailed notice of decision.

**CALL TO ORDER**

**PUBLIC COMMENT**

The public is welcome at this time to address the Zoning Administrator on any item, with the exception of items scheduled for Public Hearing. Comments are limited to three minutes per speaker. Persons wishing to speak under this opportunity should identify themselves to the Zoning Administrator prior to the start of the meeting.

**PUBLIC HEARINGS**

1. PLN 13-0102, BENGTTSSON HOME OCCUPATION, 2331 HERITAGE HILLS DRIVE (10 Minutes)

[Staff Report](#)

[Attachment A](#) – Conditions of Approval

[Attachment B](#) – Location Map

[Attachment C](#) – Project Documentation

[Attachment D](#) – CA Dept of Public Health Handout

[Attachment E](#) – Public Notice

Public hearing to consider approval of a Home Occupation permit to allow a Cottage Food Operation in an existing single family residence (involving cooking and preparation of various food items for off-premises sale and consumption). Assessor's Parcel Number: 166-372-006.

CEQA Determination: Categorically Exempt (Class 3 Existing Facilities).

Project Planner: Lori Radcliffe, 925-671-5297, [lradcliffe@ci.pleasant-hill.ca.us](mailto:lradcliffe@ci.pleasant-hill.ca.us)

**ADJOURNMENT**

Adjourn to the next regularly scheduled meeting of the Zoning Administrator on June 13, 2013, at 5:00 P.M., in the Public Works and Community Development Conference Room, 100 Gregory Lane.