

**MEETING AGENDA**  
**CITY OF PLEASANT HILL PLANNING COMMISSION**  
**JUNE 26, 2012**  
**7:30 PM**

COUNCIL CHAMBERS, 100 Gregory Lane, Pleasant Hill, CA 94523 [www.ci.pleasant-hill.ca.us](http://www.ci.pleasant-hill.ca.us) (925) 671-5209

<b>CHAIR: DIANA VAVREK VICE CHAIR: ROBERT ABBOTT</b> <b>MEMBERS: JAMES BONATO, NAOMI CONN, TIMOTHY FLAHERTY, DAVID MASCARO, STEVE WALLACE</b>
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Members of the audience wishing to speak on any matter must fill out a card and turn it in to the secretary. Items not on the agenda will be considered during the Public Comment portion of the meeting. Comments on any item under the Public Hearing portion of the agenda will be accepted only when the public hearing is opened for that item. Comments are limited to three minutes per speaker. Presentations made by applicants are limited to a maximum combined time of 15 minutes. If the applicant or his or her representative fails to attend the public hearing concerning their application, the Planning Commission may take action to deny the application. An application may be entertained for continuance upon receipt of written notification of the applicant's inability to attend the hearing. Materials related to an item on this agenda submitted to the Commission after distribution of the packet are available for public review in the City of Pleasant Hill Planning Division at 100 Gregory Lane, Pleasant Hill, CA 94523 during normal business hours. Such documents are also available on the City of Pleasant Hill website at [www.ci.pleasant-hill.ca.us](http://www.ci.pleasant-hill.ca.us) subject to staff's ability to post the documents before the meeting.

All matters listed under CONSENT CALENDAR are considered by the Commission to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Commissioner prior to the time Commission votes on the motion to adopt. An appeal of the decision or conditions of the Planning Commission to the City Council must be filed with the City within ten calendar days of the date of the mailed notice of decision. No agenda item will be considered after 10:30 p.m. Remaining items will be rescheduled.

**Meeting Broadcasts:** Planning Commission meetings are videotaped and broadcast on Comcast Channel 28 and U-Verse Channel 99 on the Thursday following the Tuesday meeting at 7:30pm.

**Attention Hearing Aid Wearers:** The Council Chambers is equipped with an Assistive Listening System. A receiver with headphone or Tel Coil antenna is available from the ADA Coordinator.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**STAFF INTRODUCTIONS**

**PUBLIC COMMENT**

The public is welcome at this time to address the Planning Commission on any item, with the exception of items scheduled for Public Hearing at this meeting. Comments are limited to three minutes per speaker. Any public comments made regarding an item pending before the Commission do not go into the public record of that item.

**MINUTES**

[June 12, 2012](#)

## PUBLIC HEARINGS

1. AMENDMENTS TO THE ZONING ORDINANCE PERTAINING TO EMERGENCY SHELTER FACILITIES, CITYWIDE (*Continued from June 12, 2012 - 20 Minutes*)

[Staff](#)  
[Attachment A-1](#)  
[Attachment A-1 Pt. 2](#)  
[Attachment A-1 Pt. 3](#)  
[Attachment B-1](#)

The continued public hearing will consider recommendations to the City Council for approval of proposed ordinance amendments pertaining to emergency shelter uses (the following Zoning Ordinance Chapters would be affected: Chapter 18.15, 18.20, 18.25, 18.55). *Emergency shelters* are defined by State law (Health & Safety Code Section 5081(e)) as: “housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person...” The proposed ordinance amendment is to comply with State law (Section 65583 of the Government Code – SB2) that requires all jurisdictions to identify at least one zoning district where *emergency shelters* may be established by-right, subject to specific development standards. The amendment would also implement Housing Element Program 4.4 which requires the City to implement land use regulations for *emergency shelters* in compliance with State law. The proposed amendment would: a) designate *emergency shelters* as a use permitted by-right within the *LI-Limited Industrial* zoning district (note: *emergency shelters* are currently a conditionally allowed use within the *LI-Limited Industrial* zoning district); b) establish appropriate findings and development standards related to *emergency shelter* uses to ensure community compatibility; and c) incorporate various related amendments into corresponding sections of the Zoning Ordinance.

CEQA Determination: Exempt, Section 15061(b).3. The proposed activity is exempt from environmental review as there is no possibility for causing significant effects on the environment.

Project Planner: Greg Fuz, 925-671-5218, [gfuz@ci.pleasant-hill.ca.us](mailto:gfuz@ci.pleasant-hill.ca.us)

## STUDY SESSIONS

1. GARAGE DIMENSION PROVISIONS AMENDMENT, CITYWIDE (*45 Minutes*)

[Staff Report](#)  
[Attachment A](#)

Study session to consider comments provided by the Housing, Neighborhoods and Planning (HNP) Committee regarding a potential amendment to the zoning ordinance to provide greater flexibility for minor encroachments and projections into the minimum required

dimensions of conforming and nonconforming single family residential garages. No action will be taken on this item.

Project Planner: Jeff Olsen, 925-671-5206, [jolsen@ci.pleasant-hill.ca.us](mailto:jolsen@ci.pleasant-hill.ca.us)

## **DISCUSSION ITEMS**

1. HOUSING ELEMENT IMPLEMENTATION UPDATE (15 Minutes)

[Staff Report](#)  
[Attachments](#)

Staff will provide a status report on progress to date toward implementation of the recently approved City of Pleasant Hill Housing Element and will provide information on upcoming tasks/programs that will need to be completed within the upcoming year.

Project Planner: Troy Fujimoto, 925-671-5224, [tfujimoto@ci.pleasant-hill.ca.us](mailto:tfujimoto@ci.pleasant-hill.ca.us)

2. ANNUAL ELECTION OF OFFICERS (5 Minutes)

The Commission will elect a new Chair and Vice Chair – At the first meeting in July each year, the Commission elects a Chair and Vice Chair. The newly elected Chair and Vice Chair will preside over the July 10<sup>th</sup> meeting.

3. REVIEW OF PENDING PLANNING DIVISION APPLICATIONS

Staff will provide the Commission with a brief status report on active pending applications. At their discretion, Commissioners may ask questions and receive an update from staff regarding the status of any pending application.

4. REVIEW OF THE DRAFT AGENDA FOR REGULAR MEETING ON JULY 10, 2012

The next meeting of the Planning Commission will be on July 10, 2012. A draft agenda for this meeting, listing the scheduled agenda items, hearings, and discussion items, was included in the agenda packet for Commissioners to review. At their discretion, Commissioners may ask questions and receive a brief description from staff regarding the agenda.

5. STAFF COMMUNICATIONS

Staff may provide the Commission with a brief update on matters of general interest and/or suggest topics for consideration on future agendas.

**COMMISSIONER REPORTS AND ANNOUNCEMENTS**

1. REPORTS from Commissioners on Meetings or Conferences Attended at City Expense.
2. ANNOUNCEMENTS and comments from Commissioners.

Adjourn to a regular meeting of the Planning Commission on July 10, 2012, at 7:30 P.M., in the City Hall Council Chambers, 100 Gregory Lane.