



## CITY OF PLEASANT HILL

PHONE (925) 671-5209

FAX (925) 682-9327

www.ci.pleasant-hill.ca.us

100 Gregory Lane  
Pleasant Hill, CA 94523

### APPEAL SUBMITTAL REQUIREMENTS

The submittal information shall be provided to the Planning Division. All submittal information shall be presented along with the Planning Division application form, related fees, and any additional information required by the Planning Division before the application can be accepted as complete.

All submittals shall be on 8.5" x 11" unless noted otherwise below. Please fold all plans into packets with each packet containing one copy of each plan. The packets should not be larger than 9" x 11" in size.

Scale: The scale used on submittal plans shall generally be at a 1/8" = 1'0" for the architectural plans, 1" = 20' for site engineering plans. Include a north arrow, the scale and a bar scale on all plans.

<b>Required</b> <i>(if not marked with an "X" please check with Planning Division)</i>	<b>Submittal Requirement</b>	<b>Number of Copies</b>
X	<u>Appeal Application form</u> - completed and signed.	1
X	<u>Fee</u> - check payable to the City of Pleasant Hill.	1
X	<u>Written statement</u> - the written statement should contain the reasons for the appeal and the exact decision or conditions that are being appealed.	1
X	<u>Participant Disclosure Form</u> – Completed and Signed.	1



**APPLICATION FOR DEVELOPMENT REVIEW  
APPEAL  
CITY OF PLEASANT HILL**

100 Gregory Lane  
Pleasant Hill, CA 94523  
Phone (925) 671-5209  
Fax (925) 682-9327

**I. CHECK TYPE OF PERMIT(S) TO BE APPEALED:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Rezoning         | <input type="checkbox"/> Zoning Permit        |
| <input type="checkbox"/> Use Permit             | <input type="checkbox"/> Minor Use Permit | <input type="checkbox"/> Temporary Use Permit |
| <input type="checkbox"/> Variance               | <input type="checkbox"/> Minor Variance   | <input type="checkbox"/> Home Occupation      |
| <input type="checkbox"/> Secondary Unit         | <input type="checkbox"/> Development Plan | <input type="checkbox"/> Sign                 |
| <input type="checkbox"/> Architectural Review   | <input type="checkbox"/> Tree Removal     |   |

**II. GENERAL DATA**

- A. Address of Property \_\_\_\_\_
- B. Assessor's Parcel Number(s) \_\_\_\_\_
- C. Application Name \_\_\_\_\_
- D. Application Identification \_\_\_\_\_
- E. Reasons for Appeal (please be specific) \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**III. AUTHORIZATION**

**A. Appellant**

Name	_____	Phone	_____
Address	_____	Fax	_____
	_____	Email	_____
Signature	_____	Date	_____

TO BE COMPLETED BY STAFF

APPLICATION TITLE	APPLICATION NUMBER	APPLICATION RECEIVED BY



# CITY OF PLEASANT HILL

Phone (925) 671-5209	www.pleasanthillca.org	100 Gregory Lane Pleasant Hill, CA 94523
Fax (925) 682-9327		

## Participant Disclosure Form

If no contributions made, or in an amount less than \$250, please fill out the top half of this form and check box below, provide signature and date.

Participant's Name \_\_\_\_\_

Participant's Address \_\_\_\_\_

\_\_\_\_\_

Application Title and Number \_\_\_\_\_

Council or commission member(s) to whom you and/or your Agent made campaign contributions totaling \$250 or more and date(s) of contribution(s):

Name of Member: \_\_\_\_\_

Name of Contributor (if other than Participant): \_\_\_\_\_

Date(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

Name of Member: \_\_\_\_\_

Name of Contributor (if other than Participant): \_\_\_\_\_

Date(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

Name of Member: \_\_\_\_\_

Name of Contributor (if other than Participant): \_\_\_\_\_

Date(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

- No contribution, or less than \$250 contribution made:

Signature of Participant and/or Agent: \_\_\_\_\_