

THE CITY OF PLEASANT HILL

LIGHT UP THE NIGHT

VENDOR BOOTH

APPLICATION & WAIVER FORM

NAME _____ PHONE: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PERSON IN CHARGE: _____ EMAIL: _____

AMOUNT ENCLOSED: _____ RESALE # _____

DESCRIPTION OF BOOTH: List all items to be displayed or sold. Handmade items only. **No commercial products.**

BY MY SIGNATURE BELOW, I HEREBY AGREE TO HOLD THE CITY OF PLEASANT HILL HARMLESS FROM ANY LIABILITY, LOSS, INJURY, DAMAGE, OR EXPENSES THAT I, OR ANYONE IN MY PARTY, MAY CAUSE OR INCURE WHILE PARTICIPATING IN LIGHT UP THE NIGHT EVENT OR ON THE PROPERTY OF SAME EVENT.

SIGNED: _____

DATE: _____

- Time of event: 5:00 p.m. to 8:00 p.m.
- Date: Wednesday November 20th, 2019
- Location: Crescent Drive, Downtown Pleasant Hill
- Target Audience: Adults, Children, Teens, the whole family Estimated Attendance 3000

- We have the following booth spaces available (vendors must supply their own canopy and tables)

10x10 Fee \$30.00

- Electricity is not available
- Event is outside. This is a rain or shine event. Please be prepared, there are no refunds
- Set up of booths may begin no earlier than 2:30 p.m. and must be completed by 4:30 p.m.
- Unloading can be done in designated loading zone areas, then vehicles must be moved to designated parking
- Please make checks payable to: **City of Pleasant Hill** and submit along with the top portion of this form by November 20th, 2019
- Vendors may not break down early
- No cars are permitted onto the street to load up until all of the traffic is cleared
- Any vendor that commits to a space and fails to show up will not be asked back
- Check List:
- Copy of Resale License (must be included) for new vendors
- Self-addressed stamped envelope
- 3 pictures of your work for our files for new vendors
- Check and application

Send to:

ALISON KLIPPEL
220 FERNWOOD DRIVE
PLEASANT HILL, CA. 94523
baybre@sbcglobal.net

For further information please feel free to call Alison Klippel (925) 788-9677