



MEMORANDUM

TO: Mayor and City Council
FROM: June W. Catalano, City Manager
DATE: July 7, 2011
SUBJECT: **WEEKLY UPDATES**

GENERAL UPDATE

- Sunset by the Lake Concert on Sunday – The Summer Concert series continues this coming Sunday, July 10th with the band, Lava, playing different styles of Latin music such as: Latin Jazz, Cha-Cha-Cha, Latin Rock, Latin Funk, and Salsa. The Pleasant Hill Recreation and Park District is the event sponsor this week, and food from DeVino's Pizza will be available for sale at the concert.

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Building Division

- Oak Park Christian Center (2073 Oak Park Boulevard) – Plans have been submitted for review and approval to change the old sanctuary occupancy into an educational occupancy to accommodate an extended learning center for children.
- Recreation and Park District Community Center (320 Civic Drive) – Building Division and Contra Costa County Fire Protection District staff are scheduling a meeting with the architect (Dahlin Group) to pre-review the plan checking submittal for the new community center.
- Single-Family Residences (1790 Ruth Drive and 112 Polley Lane) – Both new residences have passed the framing stage of construction.

Engineering Division

- Golf Club Road Bridge Water Line Relocation Project – The project will relocate a 24-inch Contra Costa Water District (CCWD) water pipeline from under the existing bridge to the south and outside the new bridge footprint. CCWD is designing the engineering plans for relocation of their pipeline through a utility agreement with the City. In order to determine the final alignment of the water line, “pothole” locating of six existing utility lines began this week along the proposed new water pipe alignment within Golf Club Road pavement, adjacent sidewalk and gravel access road. Temporary pedestrian access for the south-side sidewalk will be closed and shifted across the street during the potholing work.
- Police Department Facility Security Fence – Staff is preparing bid documents for an upcoming bid advertisement of the project. The project is identified in the current Capital Improvement Plan and funded with \$83,000 of awarded Edward Byrne Memorial Justice Assistance (JAG) and Citizens Options for Public Safety (COPS) grant funds. The project funds will allow for the installation of approximately 480 feet of seven-foot tall black wrought-iron security fence and wood fence along the rear perimeter of the Police Department lot. The new fence will be located a few feet off and parallel to an existing asphalt pathway that leads to the Recreation and Park District Community Center and the City’s Corporation Yard. In preparation for the fence project, staff will add (under a separate contract) a new layer of asphalt and widening of the pathway to comply with ADA requirements. The fence will help restrict access and increase security for the rear (non-public) Police Department parking lot.

Maintenance Division

- Fourth of July – Staff set up for the July 4th festivities, including the traffic control for the Fun Run, parade and evening fireworks.
- Flags – The United States flags along Contra Costa Boulevard were removed and put away until Labor Day in September.
- Traffic Sign – Staff responded to clean up an accident at 141 Golf Club Road where a vehicle hit a traffic sign. The pole was replaced, and a new sign was made and installed.

Planning Division

- **Planning Commission**

No meeting scheduled.

- **Zoning Administrator**

No meeting scheduled.

- **Architectural Review Commission (ARC)**

Presentation Regarding Proposed Expansion of the Irvin Deutscher Family YMCA (350 Civic Drive) – An informational presentation was made by representatives of the YMCA regarding a proposed expansion/addition (infill of an existing open courtyard area within the building footprint and modifications to the existing parking lot) to the existing YMCA facility. The YMCA seeks initial feedback from the Commission regarding the proposed plans.

Action: No action was taken by the Commission.

Appeal Period: Not applicable.

Century Theatre Sign (125 Crescent Drive) – Hearing to consider approval of a sign permit for the installation of one internally-illuminated aluminum wall sign with acrylic push-through letters reading *Cinemark XD Extreme Digital Cinema*. The proposed sign would provide ancillary advertisement for the Downtown Pleasant Hill Century Theatre facility.

Action: Approved with Conditions of Approval. No one from the public spoke.

Appeal Period: The appeal period will end on Monday, July 18, 2011 at 5:00 pm.

Oasis Christian Fellowship Church Expansion (2551 Pleasant Hill Road) – Hearing to consider approval of an Architectural Review and Sign Permit request related to a church expansion request. The project description includes: a) demolition and removal of an existing circular building that is located to the north of the existing two-story portion of the church; b) construction of a new 7,231-square-foot, two-story addition to the north of the remaining existing building; c) expansion of the existing parking lot on the west end of the site, and construction of a new parking lot on the eastern end of the site (for a combined capacity of 68 parking spaces) with installation of related drainage improvements and new landscaping; and d) installation of a new 5'2" tall new freestanding sign at the corner of Taylor Boulevard and Pleasant Hill Road.

Action: Approved with Conditions of Approval, including requiring final design for perimeter fencing and landscaping, and building colors to be approved by the ARC at a later date. Two members of the public spoke.

Appeal Period: The appeal period will end on Monday, July 18, 2011 at 5:00 pm.

Code Compliance

Selected highlights of weekly activity:

- City staff, in conjunction with California Association of Code Enforcement Officers, County Environmental Health and California Hazardous Materials Investigators, sponsored an Environmental Enforcement Training course held at the City Council Chambers. Approximately 60 professional code enforcement staff attended from jurisdictions throughout the region. Speakers included the Assistant General Counsel for Cal/EPA and a Deputy District Attorney from the Alameda County District Attorney's Office.
- Staff has been addressing various complaints concerning couches, chairs and other junk items being dumped on private and City property.
- The property owner of a site on Hoover Avenue undergoing abatement requested and was granted a two-week extension to complete the cleanup.

Number of Tasks Completed This Week – 46 (including 21 investigations, 4 sector patrols, 4 referrals to assist other agencies/divisions, and various miscellaneous activities such as phone calls, emails, internal requests for service, public counter duty and attendance at training sessions).

- **Miscellaneous**

Tree Removals – The following tree removals were approved: one 20-inch diameter Black Walnut and two Valley Oaks (15 and 20 inches in diameter) located at Geary Road.