



*City of Pleasant Hill*

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## MEMORANDUM

TO: Mayor and City Council

FROM: June Catalano, City Manager

DATE: August 1, 2014

SUBJECT: **WEEKLY UPDATE**

### GENERAL UPDATE

- **National Night Out** – Pleasant Hill Police Department will be hosting the 7<sup>th</sup> annual National Night Out event on the lawn at City Hall on Tuesday, August 5<sup>th</sup> from 6:00 to 8:00 p.m. Department staff and volunteers will be serving up free hamburgers and hot dogs. Other features include music, a bounce house, and tours of a police car, fire truck and ambulance. Everyone is invited to attend and enjoy the festivities.
- **Summer Concert** – The sixth concert in the Sunset by the Lake Series at City Hall takes place on Sunday, August 3<sup>rd</sup> from 6:00 to 8:00 p.m. The featured band is En Vivo and food will be provided by El Aguila Mexican Cuisine.
- **Mayors' Healthy Cook-off** – Mayor Tim Flaherty competed against mayors from nine other Contra Costa cities in the 6<sup>th</sup> Annual Mayor's Healthy Cook-off at Todos Santos Plaza in Concord on Thursday, July 31<sup>st</sup>. Assisted by Chef Oscar Patlan, and his wife Giorgia, from El Aguila Mexican restaurant on Contra Costa Blvd., the City took third place in the competition. Pleasant Hill will now participate along with Antioch and Danville, representing Contra Costa County, in a cook-off against Alameda County in October.

### PUBLIC WORKS AND COMMUNITY DEVELOPMENT

#### **Building Division**

- **The Crossroads (2316 Monument Boulevard)** – Tenant improvement plans have been approved and a permit has been issued to DSW (Designer Shoe Warehouse).
- **Downtown Area (55 Crescent Drive #F)** – Tenant improvement plans have been submitted to review and approve the interior renovations to Daphne's California Greek Restaurant.
- **Hookston Square Office Park (3478 Buskirk Avenue #260)** – Tenant improvement plans for

Cofy (a non-profit organization), have been submitted to review and approve for administrative offices.

- Massage Use (1420 Contra Costa Boulevard #D2) - Tenant improvement permit has been issued for the massage tenant space.

### **Economic Development**

- **Monthly Status Report** – Economic Development staff has been working on a number of ongoing projects including a retail marketing incentive program and façade improvement loan program for local businesses, special events promotion, and business workshops with the Chamber of Commerce. More details are available in the [July 2014 monthly status report](#).

### **Engineering Division**

- **Buskirk Avenue Widening Phase 2 Improvement Project** – The Project Contractor, Ghilotti Bros., Inc. (Ghilotti) and their subcontractors are currently working on Stages 2B and 4A. Overall, the project is on schedule and anticipated to be completed in September 2014. Current project activities include:

#### **Current Buskirk Project Activities**

Ghilotti Stages 2B and 4A Project Improvements (Ongoing – August 2014) – Stage 2B - Ghilotti continues with roadway excavation and grading on the west side of Buskirk Avenue south of Hookston Road. Ghilotti is scheduled to start removing existing storm drain facilities the week of August 4<sup>th</sup>.

Stage 4A – Ghilotti started paving the new roadway section on the median side of southbound Buskirk Avenue near Monument Boulevard and excavated for the bus stop seat wall footing just north of Lamkin Lane. Ghilotti is scheduled to work on the pork chop island and curb ramps at the south/west corner of Buskirk Avenue/Monument Boulevard the week of August 4<sup>th</sup>. A lane closure will be implemented near the work locations to allow Ghilotti to perform their work.

#### Subcontractors work items include:

Takehara Landscape is working on landscape planting within the bioswale sections of Buskirk Avenue (just north of Clarie Drive).

For more project information, please see future Weekly Updates, visit the City’s Buskirk Avenue web page at [www.pleasant-hill.net/buskirk](http://www.pleasant-hill.net/buskirk) or contact the City’s Construction Manager, Jeff Ocampo at (925) 671-5208 or by email at [jeff@ghirardelliassoc.com](mailto:jeff@ghirardelliassoc.com).

**Contra Costa Boulevard Improvement Project (Viking Drive to Chilpancingo Parkway)** - The City’s contractor Ghilotti Brothers, Inc. (Ghilotti) completed all curb,

gutter and sidewalk work on at the northwest corner of Golf Club Road and Contra Costa Boulevard. Except for small sections requiring work that needs to be performed by PG&E, all curb, gutter and sidewalk work on the west side of Contra Costa Boulevard has been completed. Last week the contractor erected the new street lights in the medians along the length of the project. The fixtures (light globes) will be installed next.

Ghilotti started work on the east side of Contra Costa Boulevard removing curb, gutter and sidewalk from the areas in front of Safeway moving north toward Chilpancingo Parkway and reconstructing the area with new curb, gutter and sidewalk. They have also installed irrigation systems and foundations for new street lighting.

The majority of the work is being completed at night, with forming work and minor concrete finish work running into the day shift. In the coming days, work between Golf Club Road and Chilpancingo Parkway will shift back to days to expedite and complete the work in this area.

For additional project information, please see future Weekly Updates, visit the City's CCB website page at <http://www.ci.pleasant-hill.ca.us/CCB> or contact the City's Construction Manager, Jaemin Park at (925) 818-3756 or by email [jpark@park-eng.com](mailto:jpark@park-eng.com).

**Geary Road Improvements** – The project contractor, Bay Cities Paving & Grading (BAY), and their subcontractors are currently working on Phase 1: Construction of improvements on the north side of the street (Pleasant Hill side), which is scheduled to be completed in late 2014.

#### **Current Project Activities and Traffic Alert**

BAY continues the replacement of the 72 inch storm drain pipe (SDP) crossing underneath Geary Road at the intersection of Larkey Lane. Traffic will be shifted to the northern portion of Geary Road at times to accommodate replacement of the SDP. Additionally, Larkey Lane at Geary Road intersection will be closed to traffic at times. The rest of Larkey Lane will be open and accessible from the south direction. Please expect traffic delays, lane shifts, flaggers and periodic detours to be in place during this construction work. While Larkey Lane is closed at Geary Road, please use detour routes posted.

#### **Upcoming Project Activities**

BAY is scheduled to begin grinding up the existing asphalt pavement along portions of the north side of Geary Road the week of August 4<sup>th</sup>. This will prepare the area for the construction of new underground storm drain systems; enhanced pedestrian lighting; concrete curbs and sidewalks.

During this grinding and construction process, some existing paved parking and shoulder areas along the north side of Geary Road will not be available for on-street parking. Please adhere to posted traffic control and "No Parking" signage until these sections are repaved and opened. The contractor will provide additional notifications to affected properties.

Contra Costa Water District (CCWD) crews will be continuing their remaining pipeline relocation work to remove conflicts with new storm drain pipes along Geary Road and Putnam

Boulevard over the next few weeks.

For additional project information, visit the City's Geary Road Improvement website page at [www.ci.pleasant-hill.ca.us/geary](http://www.ci.pleasant-hill.ca.us/geary). Any questions or concerns related to project construction should be directed to the City's Construction Manager, Ryan Cook at (925) 943-5899 x2364 or via email at [rcook@walnut-creek.org](mailto:rcook@walnut-creek.org)

- **Golf Club Road Bridge Replacement Project (GCRBRP)** – The Project Contractor, Bay Cities Paving & Grading (BAY), and their subcontractors are currently working on Stage 2, which is primarily the removal and reconstruction of the north side of the Golf Club Road Bridge and approaching roadway.

BAY is currently performing a support function to their subcontractor, MCM Construction (bridge specialist), during the early part of Stage 2.

**Subcontractors work items:**

MCM Construction has demolished the northern half of the existing Golf Club Road Bridge. They have installed a temporary access ramp and excavation shoring at both abutments in preparation for driving piles. Earlier this week, seven piles for abutment 1 (east side) were driven to allow for the abutments and installation of reinforced steel. Next week, they are scheduled to place concrete for the abutments, cure and strip the forms.

Piles for the center support will arrive on site towards the end of the week and pile driving should continue the following week.

Please expect traffic delays on Golf Club Road within the construction zone and obey construction traffic control measures for your safety and others. Alternatively please use Chilpancingo Parkway to Old Quarry Road to access the north side of Diablo Valley College avoiding extensive roadwork on Golf Club Road and Contra Costa Boulevard. Staff is working with DVC Public Relations staff to coordinate an information campaign to inform students prior to the start of the semester of alternate access routes and potential delays in the area due to construction activities.

For additional project information, visit the City's CGRBRP website page at <http://www.ci.pleasant-hill.ca.us/golfclub> or contact the City's Construction Manager, Jaemin Park at (925) 818-3756 or by email [jpark@park-eng.com](mailto:jpark@park-eng.com).

- **2013 Street Resurfacing, Phase II** - During the final inspection of the 2013 Street Resurfacing Phase II Project, Engineering staff identified several deficiencies in the microsurfacing seal final product along Hamilton Court. Per the City's contract and as part of the maintenance bond, staff required the contractor to repair these areas. American Asphalt has agreed and is scheduled to re-apply the microsurfacing seal along the entire length of the street on August 1, 2014. All affected residents have been notified by letter from the City, and door hanger from the Contractor.

- **Community Center Parking Lot/Sanko Road microsurfacing** - The Rec and Park District hired American Asphalt (Contractor) to complete the microsurfacing and restriping of the Community Center parking lot and Sanko Road (from Civic Drive to end). The work began on July 16, 2014 with the resurfacing of the parking lot, and was completed on July 17, 2014 with the final striping. This work completed the overall pavement repairs in the parking lot, which began in August 2013. The repairs of this section of the parking lot and Sanko Road were deferred while the Rec and Park completed construction of the new Community Center, and due to scheduling and unfavorable winter weather, the project was delayed until this summer. All work was completed per the approved improvement plans for the new Community Center. All affected and adjacent property owners were notified by the Rec and Park District prior to the start of work. At the request of the Rec and Park District, city engineering staff was on site during the microsurfacing to offer technical support and inspections services.

### **Encroachment Permits**

- PG&E - Camelback Road neighborhood – Underground work continues to replace and upgrade electric facilities. Install and make conduit connections on Tempe Court, Maricopa Court, Shadow Mountain Court and Camelback Road. This work requires temporary traffic control and “no parking” areas along these streets. Residents could experience some minor traffic delays at times.
- EBMUD – 2089 Oak Park Boulevard – Pavement restoration at water leak repair.
- EBMUD – Donegal Way at Devon Avenue – Water leak repair in roadway.
- Diablo Vista Water System – 519 Patterson Boulevard – Excavate in roadway to locate and repair canal water line leak. Portion of water line is shut down and about 18 residents are without canal water while repairs are being made.
- AT&T – College Way and College Drive – Excavate at four locations to repair broken conduits and then restore concrete sidewalk.
- Astound – Norse Drive north of Viking Drive – Paving restoration where new conduits were installed in roadway.
- 100 Mercury Way – Repair sewer lateral in roadway using a combination of open cut and trenchless repair methods.
- 385 Maureen Lane at Lucille Lane – Trenchless repair of sewer later in the roadway. Sewer lateral is on Lucille Lane.
- 536 Viking Drive – Remove and replace non-compliant driveway approach.
- 266 Rainbow Lane – Remove and replace driveway approach.

### **Planning Division**

**Planning Commission** - No meeting scheduled.

**Zoning Administrator** - No meeting scheduled.

### **Tree Removals Approved:**

- Three Coastal Redwoods at 3044 Shetland Drive

## **Architectural Review Commission**

Special Meeting July 31, 2014:

- ***ARC 10-016, Oasis Christian Fellowship Church Expansion – 12-Month Time Extension, 2551 Pleasant Hill Road***

Public hearing to consider a request by the property owner for a third 12-month time extension of Architectural Review Permit ARC 10-016. The project includes expanding the existing facility, site improvements (parking lots, grading and landscaping) and a new freestanding sign. The subject site is located at 2551 Pleasant Hill Road. Assessor Parcel Number's: 164-030-005 & 008.

Action: Approved with conditions. No members of the public spoke on the item.

Appeal Period: Through Monday, August 11, 2014.

- ***PLN 14-0255, Stracke Single Family Home Remodel, 400 Gladys Drive***

Hearing on the request of Eric & Kirsten Stracke, property owners, to an Architectural Review Permit filed on June 23, 2014 for a substantial remodel/addition (to include a second-story) of a single family home in compliance with Section 18.115.040 of the provisions of the Pleasant Hill Municipal Code (PHMC). The application involves an 8,471 square foot parcel located in an R-7 zoning district. APN 152-173-013.

Action: Approved with conditions. No members of the public spoke on the item.

Appeal Period: Through Monday, August 11, 2014.

- ***PLN 14-0246, Ping Single Family Building Addition, 276 Croyden Drive***

Study session on a zoning permit referral from the Zoning Administrator for design review input regarding a 1,120 square foot building addition to an existing single family residence (that would result in a total residence size, including the garage, of 3,986 square feet). The addition is proposed at the rear of the site on a sloped portion of the property. This is a study session, thus, no action will be taken by the Commission. The Commission will provide design review input and subject to final review and decision by the Zoning Administrator. Assessor Parcel Number: 166-101-034.

Action: No action was taken since this was a study session. The Architectural Review Commission reviewed modified project plans and received comments from five members of the public. The Architectural Review Commission provided the following comments to the Zoning Administrator that will take final action on the request.

1. Consider increased architectural interest for the addition including breaking up the long horizontal wall at the rear.
2. Consider moving a portion of the addition to the east side of the property, adjacent to the existing residence that would result in moving the addition further from properties to the south and potentially help in reducing the appearance of massing of the addition.
3. Consider off-setting/setback the roof deck railing from the edge of the building and incorporate a visual obstruction to provide increased privacy for adjacent properties, including, but not limited to, a green screen, trellis or taller railing.
4. Consider the use of increased landscaping on the rear and sides of the addition to provide additional screening to adjacent properties.
5. The addition should be designed to minimize any impacts to existing drainage facilities.

Appeal Period: Not applicable as no action was taken by the Commission.

- ***Study Session Concerning Potential Changes To View And Privacy Regulations, City-Wide***

Study session regarding potential improvements or modifications that can be considered to the Zoning Ordinance and/or Residential Design Guidelines to address residential privacy and view concerns, at the direction of the City Council. No action will be taken on the item since this is a study session.

Action: No action was taken since this was a study session. The Architectural Review Commission provided the following feedback:

- (1) Existing City Wide Design Guidelines are adequate to address privacy and view concerns;
- (2) Concerns that a view ordinance could result in removal of vegetation or restrict development of properties in an unfair manner;
- (3) Concerns that a view ordinance could result in a significant demand on City resources to enforce/regulate;
- (4) Story pole installation should be completed on a project by project basis. In general, they should not be a requirement. However, when required at a minimum the building outline, including roof line, should be provided.

Appeal Period: Not applicable as no action was taken by the Commission.

## Code Compliance

Inquiries received and follow-up items being addressed this week include the following:

### New Inquiries:

- **Location:** Ardith Road (1)  
**Observation:** Occupied structure.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Ardith Road (2)  
**Observation:** Vehicles on unpaved surface.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.

### (Extra space)

- **Location:** Fair Oaks Drive  
**Complaint:** Weeds; vehicle on unpaved surface.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Helen Road  
**Observation:** Debris box.  
**Action:** Property has active building permit; referred to Building Division.  
**Outcome:** **Case closed.**
- **Location:** Luella Drive  
**Observation:** Barking dog  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Mozden Lane  
**Observation:** Damaged wall.  
**Action:** HOA notified.  
**Outcome:** Pending re-inspection.
- **Location:** Theo Lane  
**Observation:** Unpermitted home occupancy; inoperable vehicles.  
**Action:** Inspection complete.



**Outcome:** Continue to monitor and re-inspect.

Proactive Work:

- **Location:** Claire Drive  
**Observation:** Junk/debris.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Doris Drive  
**Observation:** Inoperable vehicle.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.

(Extra space)

- **Location:** Geraldine Drive (1)  
**Observation:** Weeds.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Geraldine Drive (2)  
**Observation:** Weeds.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Hazel Drive  
**Observation:** Vehicle on unpaved surface.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Helen Road (1)  
**Observation:** Weeds.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Helen Road (2)  
**Observation:** Debris.

**Action:** Owner notified.  
**Outcome:** Pending re-inspection.

- **Location:** Madera Way  
**Observation:** Inoperable vehicle.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Paradise Lane  
**Observation:** Junk/debris and inoperable vehicle.  
**Action:** Junk/debris and vehicle removed.  
**Outcome:** **Case closed.**
- **Location:** Taylor Boulevard  
**Observation:** Overgrown weeds, trash/debris and lack of garbage service.  
**Action:** Final notice sent to owner.  
**Outcome:** Pending re-inspection.

Status of Prior Inquiries:

- **Location:** Alhambra Avenue  
**Complaint:** Barking dog; additional complaint for dead trees.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Barbara Court  
**Complaint:** Inoperable vehicle and vehicles on unpaved surface.  
**Action:** Vehicles repaired and stored on driveway.  
**Outcome:** **Case closed.**
- **Location:** Byron Drive  
**Complaint:** Low hanging tree branches and weeds.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Charlton Drive  
**Complaint:** Deteriorated roof and debris.  
**Action:** Multiple contacts made.  
**Outcome:** Case under review.

- **Location:** Chianti Place  
**Complaint:** Broken window, peeling exterior paint and missing guardrail.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Diablo View Road  
**Complaint:** Junk/debris and weeds.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Dorothy Drive  
**Complaint:** Boat hull on driveway.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.

(Extra spaces)

- **Location:** Douglas Terrace  
**Complaint:** Garbage service.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Elderwood Drive  
**Complaint:** Unpermitted accessory structure.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Elinora Drive  
**Complaint:** Home in poor condition.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Eloise Avenue  
**Complaint:** Bushes obstructing the sidewalk.  
**Action:** Bushes trimmed.  
**Outcome:** **Case closed.**

- **Location:** Geraldine Drive  
**Complaint:** Graffiti.  
**Action:** Inspection complete.  
**Outcome:** Pending re-inspection.
- **Location:** Gladys Drive  
**Observation:** Weeds.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Grayson Road (1)  
**Complaint:** Excessive fence height.  
**Action:** Minor Exception in progress.  
**Outcome:** Pending outcome of Minor Exception.
- **Location:** Grayson Road (2)  
**Complaint:** Unpermitted home occupancy.  
**Action:** Inspection complete.  
**Outcome:** Pending re-inspection.
- **Location:** Grayson Road (3)  
**Complaint:** Shrubs obstructing traffic.  
**Action:** No violation.  
**Outcome:** **Case closed.**
- **Location:** Gregory Lane  
**Complaint:** Dead vegetation (Via CCCFPD).  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Helen Road  
**Complaint:** Rooster.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Hoover Avenue  
**Complaint:** Junk/debris and inoperable vehicles.  
**Action:** Final notice sent to owner.  
**Outcome:** Pending re-inspection.

- **Location:** Ilene Drive  
**Complaint:** Storage unit and debris.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Lorenzo Drive  
**Complaint:** Occupied shed.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Lucinda Lane  
**Complaint:** Exterior paint, low hanging tree branches and weeds.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Luella Drive  
**Complaint:** Occupied accessory structure built without permit.  
**Action:** Inspection complete.  
**Outcome:** Continue to monitor property; coordinate final inspection with Building Division.
- **Location:** Madeira Way (1)  
**Complaint:** Inoperable vehicle.  
**Action:** Vehicle repaired.  
**Outcome:** **Case closed.**
- **Location:** Madeira Way (2)  
**Complaint:** Junk/debris and inoperable vehicle.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Marcia Drive  
**Complaint:** Weeds.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Margie Drive  
**Complaint:** Junk/debris.  
**Action:** Owner notified.

- Outcome:** Pending re-inspection.
- **Location:** Marta Drive  
**Complaint:** Storage container.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
  - **Location:** Mary Drive  
**Complaint:** Rooster.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
  - **Location:** Mayhew Way  
**Complaint:** Weeds.  
**Action:** Weeds removed.  
**Outcome:** **Case closed.**
  - **Location:** Mazie Drive (1)  
**Complaint:** Occupied accessory structure built without permit.  
**Action:** Owner notified.  
**Outcome:** Continue to monitor property; coordinate final inspection the Building Division.
  - **Location:** Mazie Drive (2)  
**Complaint:** Unpermitted home occupancy.  
**Action:** Public Hearing scheduled to consider permit modification/revocation.  
**Outcome:** Pending hearing.
  - **Location:** McKissick Street  
**Complaint:** Basketball structure in front yard setback.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
  - **Location:** Mohar Court  
**Complaint:** Unpermitted fence.  
**Action:** Fence modified.  
**Outcome:** Pending re-inspection.
  - **Location:** Oak Park Boulevard  
**Complaint:** Junk/debris and grading.

**Action:** Final notice sent to owner.

**Outcome:** Pending re-inspection.

- **Location:** Paradise Lane  
**Complaint:** Bushes obstructing public right-of-way.  
**Action:** Bushes trimmed.  
**Outcome:** **Case closed.**
- **Location:** Patterson Boulevard  
**Complaint:** Junk/debris and weeds.  
**Action:** Final notice sent to owner.  
**Outcome:** Pending re-inspection.
- **Location:** Pleasant Hill Road (1)  
**Complaint:** Junk/debris and weeds.  
**Action:** Final notice sent to owner.  
**Outcome:** Pending re-inspection.

(Extra spaces)

- **Location:** Pleasant Hill Road (2)  
**Complaint:** Dead vegetation, deteriorated roof, damaged fence and garage conversation.  
**Action:** Property for sale.  
**Outcome:** Continue to monitor property; coordinate final inspection with Building Division.
- **Location:** Pleasant Hill Road (3)  
**Complaint:** Commercial vehicle on residential property.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.
- **Location:** Santa Cruz Drive  
**Complaint:** Right-of-way obstruction, accessory structures and inoperable vehicle.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.

- **Location:** Scottsdale Road  
**Complaint:** Weeds and damaged fence.  
**Action:** HOA notified.  
**Outcome:** Pending re-inspection.
- **Location:** Second Avenue  
**Complaint:** Unpermitted home occupancy.  
**Action:** Inspection complete.  
**Outcome:** Pending re-inspection.
- **Location:** Shadowood Drive  
**Complaint:** Tree branches obstructing traffic.  
**Action:** Tree trimmed.  
**Outcome:** **Case closed.**
- **Location:** Skander Court  
**Complaint:** Unpermitted accessory structure.  
**Action:** Property sold; accessory structure scheduled to be removed.  
**Outcome:** Pending re-inspection.
- **Location:** Sky Ranch Lane  
**Complaint:** Junk/debris.  
**Action:** Final notice sent to owner.  
**Outcome:** Pending re-inspection.
- **Location:** Slater Avenue  
**Complaint:** Abandoned house with weeds and debris.  
**Action:** Property sold; new owner notified.  
**Outcome:** Continue to monitor and re-inspect.
- **Location:** Soule Avenue  
**Complaint:** Junk/debris and weeds.  
**Action:** Owner notified.  
**Outcome:** Pending re-inspection.

Graffiti Removal:

No graffiti removal this week.