



MEMORANDUM

TO: Mayor and City Council

FROM: John Moore, Acting City Manager

DATE: June 14, 2013

SUBJECT: **WEEKLY UPDATE**

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Engineering Division

- Oak Park Boulevard Overcrossing Concrete Resurfacing/Bridge Closure - California Department of Transportation (Caltrans) will be resurfacing the concrete bridge surface for the overcrossing structure along Oak Park Boulevard over the I-680 freeway on Monday night (June 17th), between 8 pm and 6 am. The section of Oak Park Boulevard between the Pleasant Valley Drive intersection and the Buskirk Avenue intersection will be closed to vehicle, bicycle, and pedestrian traffic for one night during the work hours. All vehicle traffic will be detoured (via signs) along Oak Road, Treat Boulevard, and North Main Street.
- Pleasant Hill Road - EBMUD Work - The Engineering Division issued the East Bay Municipal Utility District (EBMUD) an encroachment permit to install a new water main and service laterals on Pleasant Hill Road from Diablo View Road to Withers Avenue. The City shares this segment of roadway with Contra Costa County (western half). Work began in January 2013 and pipe installation was completed on May 3, 2013. During the work operations, temporary paving was installed along trenched areas. The City and County received several complaints from motorists who believed this was the final restoration. Per the terms of their encroachment permit with the City, final paving of Pleasant Hill Road had to be scheduled immediately after the completion of the pipe installation.

Due to EBMUD's paving crew's current workload, and in order to meet this condition of approval, EBMUD put the work out for public bid. The bid opening was held on June 5, 2012 and EBMUD awarded the contract to Lucas Paving. Work is scheduled to begin on Pleasant Hill Road on Monday, June 17, 2013, and is expected to be completed on June 21, 2013. Once the work on Pleasant Hill Road has been completed, Lucas Paving will finalize the asphalt concrete repairs along Barnett Terrace.

- Survey Work Along Contra Costa Blvd - The Engineering Division has issued an encroachment permit to Hatch-Mott MacDonald to perform a non-invasive survey of PG&E facilities along Contra Costa Boulevard, from Chilpancingo Parkway to Oak Park Boulevard. The hours of operation for the work are limited to 9:00 am to 3:00 pm.
- Contra Costa Boulevard - Comcast Work - The Engineering Division issued an encroachment permit to Comcast/Baillie Communication to install approximately 460 linear feet of two 2” conduits along Contra Costa Boulevard, northbound from Gregory Lane to Woodsworth Lane. This work will be completed by the horizontal, directional bore method. Work began this week and is scheduled to be completed by early next week.

Encroachment Permits - Others

The Engineering Division issued an emergency encroachment permit to the Contra Costa Water District to repair their water main on Oakvue Road at the corner of Boyd Road.

Planning Division

Planning Commission – Meeting cancelled

Zoning Administrator – No meeting scheduled

Architectural Review Commission - No meeting scheduled

Tree Removal Permits Approved:

One 27 inch diameter Canary Island Pine at 136 Shadow Mtn. Ct

Miscellaneous

- ***In N Out Burger Restaurant at 3131 North Main Street*** - On June 10, 2013 the City received correspondence from In N Out Burger withdrawing the current development applications to construct a new 3,500 square foot stand-alone restaurant with a drive-through facility. The applications were originally submitted on February 23, 2010.
- ***PLN 13-0176, a 28 Unit Planned Unit Development, Tentative Map, Development Plan, and Architectural Review Permit at 41 & 55 Katie Court and 170 & 174 Cleveland Road (Megan Terrace Subdivision)*** – This application was recently submitted for City review and is scheduled for study sessions with the Planning Commission (July 9, 2013) and Architectural Review Commission (July 11, 2013).

- ***PLN 13-0149, Architectural Review Permit and Use Permit for Safeway Fuel Station Expansion, 701 Contra Costa Boulevard*** – This application was recently submitted for City review and is scheduled for a study session with the Architectural Review Commission (June 20, 2013). The project description includes addition of 4 fuel dispensers, expansion of the existing fuel station canopy by 25 feet on both the north and south ends, modifications to the existing circulation pattern (vehicles would enter from the south instead of from the north as currently configured), expansion of vehicle queuing lanes and related changes to parking, landscaping and signage.

Code Compliance

Inquiries received and follow-up items being addressed this week include the following:

Follow-ups on Prior Inquiries:

- Belinda Drive: Complaint regarding damaged fence. Re-inspection complete. Fence unchanged. Contact made with tenant. Extension granted. **Re-inspect property next week.**
- Charlton Drive. Inquiry in reference to the status of an existing violation regarding the roof of a residence. Site visit complete. Violation not resolved. **Case under review.**
- Charlton Drive: Complaint regarding junk and debris. Junk and debris removed. **Case closed.**
- Clarie Drive: Complaint regarding overgrown weeds. Weeds removed. **Case closed.**
- S. Cody Lane: Complaint regarding a rooster at the property. Site inspection complete. No access to rear yard. **Inspection scheduled for next week.**
- Cortsen Road: Complaint regarding trash and debris and possible inhabitants residing at residence without active electrical service. Property posted, “Do Not Enter, Unsafe to Occupy” at public entrances. Bank contacted and in process of hiring a vendor to remove trash and debris. **Continue to monitor property and coordinate future actions with Building and Police Department.**
- Elinora Drive: Complaint regarding vegetation obstructing line of site. Re- inspection complete. Hedges unchanged. Contacted property owner. Hedges scheduled to be trimmed this week. **Re-inspect property next week.**

- Gladys Drive: Complaint regarding junk and debris, inoperable vehicles and garbage containers blocking public view. Site inspection complete. Left door hanger. **Re-inspect property next week.**
- Hook Avenue: Complaint regarding accessory structure converted without a Building permit. Additional contact made with property owner. **Site inspection rescheduled for next week.**
- Hoover Ave: Complaint regarding junk and debris and inoperable vehicles. Some vehicles and debris removed. Electrical service panel inspected by Building Department and approved. Electrical service reinstated by PG&E. Contact made with tenant who is continuing to remove debris from the property. **Re-inspect property next week.**
- Jeffery Drive: Complaint regarding overgrown weeds. Site inspection complete. Contact made with tenant who stated the remaining weeds are scheduled to be removed this week. **Re-inspect property next week.**
- Marcia Drive: Complaint regarding junk and debris. Site inspection complete. Notify Letter sent to property owner. **Re-inspect property next week.**
- Masefield Drive: Site inspection conducted this week. Observed crews beginning to clean up property. **Continue to monitor progress on a monthly basis until violations are corrected.**
- Mazie Drive: Accessory structures without approval in a rear yard. Plans submitted last week for review. Plans approved. Contacted tenant who stated they may remove the structure per the owner's request. **Continue monitoring progress and combine final inspection with Building Department.**
- Mountain View Court: Complaint regarding Home Based Business. No signs of HBB activities. **Case closed.**
- Oakvue Road: Complaint regarding overgrown vegetation obstructing traffic. Contact made with owner who requested additional time to remove the debris. Vegetation scheduled to be trimmed next week. **Re-inspect property in two weeks.**
- Odin Place: Complaint regarding overgrown weeds and debris at the rear yard. Violations include overgrown vegetation, hedges obstructing the public sidewalk and

peeling exterior paint. Contact made with property owner. Hedges trimmed and overgrown weeds removed from front yard. **Re-inspect property next week.**

- Patricia Drive: Complaint regarding junk and debris and lack of garbage service. Site inspection complete. Garbage service active. No signs of debris at front yard. **Inspection scheduled for next week.**
- Peggy Drive: Complaint regarding junk and debris and damaged fence. Re-inspection complete. Violations unchanged. Tenants not responding to door hanger. **Sending Notify letter to property owner.**
- Pleasant Hill Road: Complaint regarding junk and debris in a front yard and overgrown weeds. Contact made with owner's daughter who stated she will have the debris and weeds removed. **Re-inspect property next week.**
- Pleasant Valley Drive: Debris, accessory structures and additional RV removed from property. Garbage service still not active. Left final message for property owner in reference to renewing their garbage service. **Awaiting return call from owner.**
- Santa Lucia Drive: Complaint regarding multiple boarders and debris. Remaining boarders scheduled to move from the property by the end of the month. Debris at front yard removed. **Re-inspect property in two weeks.**
- Sherman Drive: Complaint regarding junk and debris. Site inspection complete. Left door hanger. **Re-inspect property next week.**
- Shirley Drive: Complaint regarding damaged garage door. Re-inspection complete. Debris removed but garage door unchanged. Left business card with construction crew member for property owner to contact me and provide update on garage door. **Re-inspect property next week.**
- Skander Drive: Contacted property Management Company. No progress made in the removal of the illegal accessory structure. Abatement Notice posted at property. **Abatement warrant under review by City Attorney.**
- Stevenson Drive: Site inspection conducted this week. Observed crews beginning to clean up property and repair residence. **Continue to monitor progress on a monthly basis until violations are corrected.**

- Taylor Blvd.: Complaint regarding a home in disrepair. Violations include overgrown weeds and deteriorating exterior paint. Exterior paint unchanged. Left business card at property requesting an update. **Re-inspect property next week.**
- Twinview Drive: Complaint regarding junk in front yard and overgrown vegetation at a residence. Junk and debris removed. Owner requested additional time to donate vehicle. **Re-inspect property next week.**
- Waterberry Drive: Complaint regarding vehicles parked on an unpaved surface and commercial vehicle stored at residence. No signs of commercial vehicle. Vehicle stored on unpaved surface scheduled to be removed. **Re-inspect property next week.**
- Westover Drive: Complaint regarding hedges obstructing the public street. Re-inspection complete. Hedges unchanged. Contacted tenant who stated the owner has been informed of violation and will schedule the trimming of the hedges. **Re-inspect next week.**
- Woodsworth Lane: Complaint regarding junk and debris and occupied accessory structures. Inspection of rear yard complete. Accessory structures empty and debris removed from property. **Case closed.**

New Inquiries:

- Contra Costa Blvd.: Complaint regarding low hanging tree branch across public sidewalk. Site inspection complete. Branch scheduled to be removed. **Re-inspect property next week.**
- Cynthia Drive: Complaint regarding a new fence being installed at the front of the property over regulated height. Site inspection complete. Contact made with property owner. Fence to be installed within regulation height. **Case closed.**
- Duke Circle: Complaint regarding overgrown vegetation. Site inspection complete. Violations include overgrown weeds, vegetation obstructing the public sidewalk and poor exterior paint conditions. **Re-inspect property next week.**
- Helen Road: Complaint regarding a horse being kept in the rear yard of a single family residence. Site inspection complete. No horse found at property. **Case closed.**

- Kiki Court: Complaint regarding containers left out near collection point. **Re-inspect property in two weeks.**
- Ruth Drive: Complaint regarding overgrown vegetation. Wrong address. Notify Letter sent to proper address. **Case closed.**
- Vicki Lane: Complaint regarding basketball stand left out on the public street. Site inspection complete. Contact made with property owner and stand removed. **Case closed.**

Proactive Work:

- Barbara Court: Proactive case for junk and debris on driveway. Contact made with tenant. Additional debris removed. **Re-inspect next week.**

Graffiti Removal:

No graffiti removal this week.