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MEMORANDUM

TO: Mayor and City Council

FROM: June W. Catalano, City Manager

DATE: September 20, 2012

SUBJECT: **WEEKLY UPDATES**

**GENERAL UPDATE**

- Cutting Edge Careers Event at College Park High School – The Pleasant Hill Education/Schools Advisory Commission is hosting a “Cutting Edge Careers” event in the Multi-Use Room at College Park High School on Thursday, September 27<sup>th</sup> from 7:00 to 9:00 pm. This event focuses on parents and students attending Middle and High School in Pleasant Hill. A panel of speakers from a wide variety of professions will be on hand to share their experiences and answer questions from the students. This event is free and open to the general public. For more information, contact Martin Nelis at [mnelis@ci.pleasant-hill.ca.us](mailto:mnelis@ci.pleasant-hill.ca.us) or by phone at (925) 671-5229.
- Community Service Day in Pleasant Hill – The award winning, 8<sup>th</sup> annual Community Service Day takes place on Saturday, September 22<sup>nd</sup> beginning with the Lions Club pancake breakfast from 7:30 to 9:00 am at Pleasant Hill Park, 247 Gregory Lane. Before breakfast, volunteers register at the park, receive a free T-Shirt and snacks, and then proceed to one of 23 project work sites. For more information or to register online as a volunteer, go to [www.pleasant-hill.net/volunteer](http://www.pleasant-hill.net/volunteer).

**PUBLIC WORKS AND COMMUNITY DEVELOPMENT**

**Engineering Division**

- Sunvalley Mall Renovations – Construction of the Americans with Disabilities Act (ADA) ramps at the southern and northern driveway entrances to the mall site is scheduled to be completed this week. Construction of the driveway entrance at Viking Drive (including ADA ramps and a decorative crosswalk) will be completed by the City as part of the Contra Costa Boulevard Capital Improvement Program project, scheduled to begin in the winter.

- Nordstrom Rack – Staff is currently reviewing the revised site plan for the Nordstrom Rack project, located on Contra Costa Boulevard. The revised plans address Engineering staff's comments on the safety of pedestrian and vehicular traffic in the parking lot area. The applicant is now proposing to modify the intersection at the northwest corner of the store to provide a better alignment and improve site visibility.
- Astound – Telecommunication Network Installation Project Phase 3 started boring on Cleaveland Road at Hookston Road and Babette Court intersection. The work should be completed by the end of the week. HP Communications is working on placing anchors, strands and fibers on Hookston Road, Geraldine Drive, Fair Oaks Drive, Ramona Drive and Belinda Drive.
- PG&E Copper Gas Service Line Replacement Project – ARB Construction continues the installation of the service replacements on Gregory Lane, Price Lane, Cleopatra Drive, Audrey Lane, Elinora Drive, Pleasant Hill Road, Jeffrey Drive, Ruth Drive, Shirley Drive, Terry Way, Theo Lane and Golf Club Road. All property owners have been notified via hand-delivered flyers of the upcoming work. MCE Construction will continue the site restoration (pavement, sidewalk, driveway, curb and gutter) on Pleasant Hill Road, Valley View Road, Gregory Lane, Strand Avenue, Maryal Road, Cleopatra Drive, Phylis Drive, Anelda Drive, Richie Drive and Merian Drive. Approximately 705 of 1,000 services have been installed to date. The work is on schedule to be completed by December 2012.
- Encroachment Permit  
  
CCWD – Emergency waterline repair at 12 Diana Court.

### **Maintenance Division**

- Traffic Flow – Staff repainted the red curb on Civic Drive around the YMCA facility in an attempt to improve the traffic flow during the Community Center construction. Vehicles have been parking in any empty spot available instead of entering the parking lot which is restricted with construction fencing.
- Asphalt Repair – Staff removed damaged asphalt in front of 106 Emerson Court and repaired the base. Five and a half tons of asphalt was replaced, leveled and compacted to match the existing pavement.
- Safety Training – Staff will be attending the annual OSHA required Hot Work Training Class provided by Du-All Safety. The class includes instruction on welding, cutting, soldering and tool safety/awareness.

## **Planning Division**

- **Planning Commission**

No meeting scheduled.

- **Zoning Administrator**

No meeting scheduled.

- **Architectural Review Commission**

*City of Pleasant Hill – City Gateway Identification Signage* – The Commission was requested to provide feedback on the proposed gateway feature component of the Geary Road Improvement Project. The proposed gateway feature would be illuminated and include the City logo on an 11-foot tall column with City lettering on a four-foot, nine-inch tall wall. The proposed gateway feature would be located at the northwest corner of Geary Road and Pleasant Hill Road.

Action: The Commission provided feedback on the project.

Appeal Period: None, since no action was taken.

- **Code Compliance**

*Selected highlights of weekly activity:*

*Update on Temporary Political Signs* – Staff continues to observe ongoing installation of temporary political signs. When necessary, staff has made contact with the responsible individuals when signs are placed out of compliance with the sign ordinance.

*Update on Vehicle Abatement* – Staff attended a meeting of the Contra Costa Vehicle Abatement Authority in order to gain new knowledge of the Authority and its activities. The Authority provides the State funding for enforcement of the removal of abandoned vehicles in the City. Since February 2003, the City has recovered approximately \$165,000 in abatement fees.

*Number of Tasks Completed This Week* – 58 tasks completed (including 32 investigations, 5 sector patrols, 3 referrals to assist other agencies/divisions, 2 vehicle abatements, 2 Notices to Abate and Show Cause, 2 non-permitted structures and various miscellaneous activities such as phone calls, emails, internal requests for service, special projects and counter coverage).