



MEMORANDUM

TO: Mayor and City Council

FROM: June W. Catalano, City Manager

DATE: July 26, 2012

SUBJECT: **WEEKLY UPDATES**

GENERAL UPDATE

- History of Pleasant Hill Book Now Available – The 50-year history book, "Pleasant Hill, California 1961 – 2011," is now available for purchase at the City Hall reception desk. The cost is \$20. The 156-page book is a comprehensive history of the City since incorporation in 1961 and is filled with over 200 photos and graphics of the people, places and events from the past 50 years in Pleasant Hill. Individuals who purchased tickets for the 50th Gala Dinner in November 2011 are entitled to one book per couple at no charge and can pick up their copy at City Hall.

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Building Division

- Downtown (15 "B" Crescent Drive) – Final approval from Building and Planning Divisions and Consolidated Fire District has been issued to Carter's Babies & Kids. They should be open for business within a few days.
- Apartment Complex (8 Donegal Court) – A fatal fire occurred at a 30-unit apartment complex leaving one unit fully damaged and two other units partially damaged. The rest of the building suffered smoke damage. The Fire District is asking the owner to make sure that the three buildings have smoke detectors in full operation.

Engineering Division

- PG&E Copper Gas Service Replacement Project – Construction is progressing satisfactorily on the City-wide copper gas service replacement project. To date, PG&E has installed 374 of approximate 950 services anticipated to be replaced. Their

contractor, ARB Construction, has three crews working to complete all installations by the end of October. MCE Construction, PG&E's restoration contractor, is working approximately one week behind ARB, performing asphalt roadway, sidewalk, curb, gutter and driveway restoration.

- Astound – Telecommunication Network Installation Project – Astound (a cable television, internet and phone service provider) was granted a State franchise to provide services for homes and businesses in Pleasant Hill. The City has issued Astound an encroachment permit for working within the public right-of-way for Phase 1 and 2. Astound Phase 2 is 98% complete. The contractor is working on completing the outstanding punch list items for the bore on Vivian Drive across Contra Costa Boulevard.

On July 20th, City staff issued a permit to Astound Communications to move forward on Phase 3. Phase 3 construction work (similar to completed work on Phase 1 and 2) consists primarily of installing additional above-ground telecommunication cables along the existing utility poles and reinforcing utility poles with additional guide wires (as necessary for support). As most work is above ground, limited disruption to the neighborhood and local traffic is anticipated.

The areas covered under Phase 3 are between Taylor Boulevard, Pleasant Hill Road, Paso Nogal Road, Golf Club Road and Contra Costa Boulevard. The contractor has begun to mobilize and will begin shortly the overhead work within the areas of Phase 3. Work is anticipated to be completed this fall.

- Encroachment Permits Underway

PG&E – Replace gas lateral at 500 Contra Costa Boulevard

PG&E – Replace gas lateral at 1631 Stanmore Drive

Maintenance Division

- Landscape & Irrigation – Staff has completed the landscape and irrigation work on the Monument Boulevard triangle at the 680 north on-ramp. The area was mulched for weed control and water conservation.
- Training – Staff completed the annual UST (Underground Storage Tank) training for the Corporation Yard fuel tanks. The training focused on the course of action in the event of an accidental discharge or leak, as well as the proper reporting procedures.
- Radar Sign – With regard to the damaged radar sign on Taylor Boulevard, staff has mounted the new radar sign pole onto the base and has installed the sign hardware. Once the polycarbonate protective face is completed, the solar panel and digital display will be mounted and assembled. This is planned for the end of the week.

Planning Division

- **Planning Commission**

Meeting cancelled.

- **Zoning Administrator**

No meeting scheduled.

- **Architectural Review Commission**

No meeting scheduled.

- **Code Compliance**

Selected highlights of weekly activity:

Weed Abatement – Staff is working with the Fire District to identify and address removal of weeds and overgrown vegetation on several residential properties throughout the City.

Construction Noise – A complaint concerning construction noise issues at the Round Table Pizza on Oak Park Boulevard was addressed with the new owners who are in the process of remodeling the interior of the business.

Shopping Cart Plan Updates – The Municipal Code requires that any business with 50 or more shopping carts must either resubmit an updated Shopping Cart Plan to the City for review and approval every two years or request an exemption if certain criteria specified in the Municipal Code are satisfied. The purpose of the Shopping Cart Plan is to ensure that measures are taken by cart owners to prevent shopping carts from being removed from their store premises. Code Compliance and Planning staff will be working together to notify all affected businesses in the City during August and will then assist them as needed to come into compliance with the City's regulations.

Number of Tasks Completed This Week – 55 tasks completed (including 23 investigations, 6 sector patrols, 3 referral to assist other agencies/divisions, 5 vehicle abatements, and various miscellaneous activities such as phone calls, emails, internal requests for service, counter coverage and attendance at training sessions).