



MEMORANDUM

TO: Mayor and City Council
FROM: June W. Catalano, City Manager
DATE: December 8, 2011
SUBJECT: **WEEKLY UPDATES**

GENERAL UPDATE

- Sequoia 2nd Grade Class Visit to City Hall – The 2nd Grade Class from Sequoia Elementary School will visit City Hall next Tuesday, December 13th at 10:15 a.m. to decorate the City Hall Holiday Tree and sing carols.

PUBLIC WORKS AND COMMUNITY DEVELOPMENT

Building Division

- Pleasant Hill Oncology Building (400 Taylor Boulevard, #304) – Tenant improvement plans have been submitted for review and approval of the Diablo Digestive Care facility.
- Former Rasputin Music Store (1035 Contra Costa Boulevard) – The remodel for the former Rasputin site is underway. The work entails exterior improvements, including screening, a photovoltaic system, re-roofing and an accent tower.

Engineering Division

- Oak Park Boulevard/Patterson Boulevard Intersection Improvement Project – The Contractor completed the installation of the new traffic signal at the intersection of Oak Park Boulevard and Patterson Boulevard, and PG&E has completed the power switchover to the new signals. The Contractor removed the old sign equipment and installed five new concrete curb ramps at the various intersection curb returns during the school break and prior to the Thanksgiving holiday. The contractor is conducting remaining concrete sidewalk and driveway repairs near the intersection this week, as one of the last construction-related activities for the project. Some hardware and

signal phasing modifications in the eastbound and westbound directions, to enhance the operations of the intersection, will be made in the upcoming weeks.

- Measure J Central County Transportation for Livable Community (CC-TLC) Grant Application – Staff recently submitted two project grant applications for the Measure J CC-TLC Grant Call for Projects by the Contra Costa Transportation Authority. The first project application is for the City’s Golf Club Road Bridge Replacement project (for an amount of \$521,000), which will replace the existing structurally-deficient bridge along Golf Club Road (over Grayson Creek) and install new bike lanes, sidewalks and lighting enhancements along both sides of Golf Club Road between Old Quarry Road and College Drive. The second project application is for the Citywide Trail Crossing Enhancement Project (for an amount of \$371,200), which will construct visibility and access enhancements at eight key trail crossings along the Contra Costa Canal Trail and the EBMUD Trail networks.

The CC-TLC grant is intended for projects that will construct pedestrian and bicycle enhancements while also promoting alternative modes of transportation to and from schools, commercial districts and transit centers. If secured, the grant will help offset the City’s local funding share and provide additional desired enhancements for the two projects. Grant award is expected to be released in February 2012.

- Encroachment Permits Underway

Private

Martin Paving – Replace driveway approach at 96 Santa Barbara Road

E-Z Plumbing Company – New sewer lateral at 97 Doris Drive

Wade Jarvis Construction – New driveway approach at 265 Stevenson Drive

Gregg Drilling and Testing – Replace sidewalk at 1600 Contra Costa Boulevard

Utilities

CCCSD (Central Contra Costa Sanitary District) – Repair pavement at 94 Cynthia Drive

CCWD – Upgrade service line at 104 Price Lane

AT&T – Replace sidewalk on Viking Drive at Stubbs Road

AT&T – Access manholes on Contra Costa Boulevard at South 2nd Avenue

Maintenance Division

- Street Debris – Staff responded to Police Department calls to clean up a large nail spill in the intersection of Taylor Boulevard at Grayson Road, and to pick up a couch that had been dumped in the roadway on Maureen Lane at Dellwood Court.
- Street Lights – Staff has been working with PG&E to repair street lights in the Elderwood neighborhood. Several lights were not working on Bramblewood Lane,

Stonehedge Drive and Elderwood Drive. PG&E has indicated the lights were repaired as of December 5th.

- **Storm Drain Pipe** – Staff has begun work on the Buttner Road pipe extension. A private contractor had covered the spillway of a storm drain pipe outlet that entered a small ditch. A cement retaining wall was then constructed, which impeded the flow of the pipe. Staff dug out the soil and extended the pipe to enter the ditch. The wall will be rebuilt around the pipe to retain the soil.

Planning Division

- **Planning Commission** – No meeting scheduled this week.
- **Zoning Administrator** – No meeting scheduled this week.

Pending Minor Exception Requests:

Morisey Minor Exception Request (860 Jeffrey Drive) – The request is for approval of a 20% reduction in the required 20-foot front yard setback to accommodate a recently-completed front porch enclosure (approximately 30 square feet). The house was originally built with a 16-foot front yard set back and is considered to be legal nonconforming. The porch enclosure continues the front wall of the existing residence, with no change to the existing roof line or foundation.

Action: Notice of Intent to Approve was issued. The Zoning Administrator will take final action on this application after December 20th, unless a public hearing is requested by any interested party. If a public hearing is requested, the Zoning Administrator will schedule the hearing for a future date with notice provided to all interested parties.

Appeal Period: Not applicable at this time as this item is currently under review by the Zoning Administrator.

- **Architectural Review Commission** – No meeting scheduled this week.
- **Code Compliance**

Selected highlights of weekly activity:

Update on Construction Commencing at Former Blondie's/Rasputin Site (Contra Costa Boulevard at Taylor Boulevard) – The property owner has commenced work on a permitted remodel and re-landscaping of this site. A roofing company is now in the process of removing and replacing the roof to prepare it for installation of photovoltaic panels, roof-equipment screening and installation of a new decorative

parapet wall/facade at the northeast corner of the building. Miscellaneous construction materials are being temporarily stored on-site during the course of construction.

Recreational Vehicle/Trailer Storage Yard – Staff is addressing multiple recreational vehicles and trailers parked on a large residential property on Hoover Avenue, which appear to be occupied and used as temporary living quarters. Arrangements are being made with the property owner to inspect the premises to determine whether any code violations exist.

Number of Tasks Completed This Week – 54 (including 24 investigations, 5 sector patrols, 1 referral to assist other agencies/divisions, and various miscellaneous activities such as phone calls, emails, internal requests for service, counter coverage and attendance at training sessions).

- **Miscellaneous**

Administrative Permit Activity – For the month of November, Planning staff reviewed and approved the following administrative applications: 7 Zoning Permits (3 new businesses, 1 commercial plan check and 3 residential plan checks), 4 Home Occupation Permits, and 6 Temporary Sign Permits.